

SALARY BOARD MINUTES MARCH 11, 2025

Those present at the public meeting of the Venango County Salary Board held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Kenneth J. Bryan
Commissioner Chip Abramovic
Bridey Shawgo, Chief Clerk
Laura O'Neil, Admin. Assistant
Rich Winkler, Solicitor
Jeannie Ritchey, Treasurer
Diona Brick, Fiscal
Justin Wolfe, Human Resources
Amie Wood-Wessell, Human Services

Hilary Buchanan, Planning
Mark Seigworth, EMA/911
Kristin Hauser, CATA
Pastor Doug Strawn
Kara O'Neil, The Derrick
Mike Wilcox, Oil Region Rising
Roger Aaron, Oil Region Rising
Craig Conforti, Penn State Ext.
Abby Brockett, Penn State Ext.
Kaylee Baker, Penn State 4-H

Election Board meeting was convened and adjourned. The Retirement Board meeting was convened and adjourned. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

1. Commissioner Breene called the Salary Board meeting to order at 4:40 p.m.
2. Jeannie Ritchey, Treasurer, made a motion to approve the minutes from the February 11, 2025 Meeting, seconded by Commissioner Bryan, aye all.
3. There was no public comment on the Salary Board Agenda.
4. **Salary Board Items for Consideration:**
Justin Wolfe, Director of Human Resources, presented the Salary Board agenda for approval:

Attachment B – Salary Board

#	Action	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Create	110 – Commissioners	Outreach Specialist	FT	80	NEHR	6	03/16/25
2	Create	325 – 911 Center	Telecommunicator I	PT	80	NEHR	5	03/03/25
3	Abolish	405 – Airport	Airport Director	FT	80	EXEM	4	02/16/25
4	Create	405 – Airport	Airport Director	FT	80	EXEM	2	02/16/25

- Commissioner Abramovic made a motion to approve the above Salary Board Agenda items, seconded by Commissioner Bryan, aye all.
5. There was no other business to be conducted, and no public comment.
 6. The meeting adjourned at 4:41 p.m. upon a motion by Jeannie Ritchey, Treasurer, and seconded by Commissioner Abramovic, aye all.

Reviewed:

Respectfully submitted,

Samuel H. Breene

Laura O'Neil
Administrative Assistant

Kenneth J. Bryan

Albert A. Abramovic